



## Trail Work Induction

This induction must be undertaken by all volunteers who are undertaking trail construction and maintenance activities managed by the Northside Trail Care Alliance.

### Work Approval and Management

- All construction and maintenance activities are managed by the NTCA in collaboration with Queensland Parks and Wildlife Service (QPWS).
- The NTCA work coordinator of the activity must record the names of all volunteers – normally we would ask all volunteers to sign an attendance log however that is not prudent in the current circumstances.
- Volunteers must follow the directions of the NTCA work coordinator and QPWS staff at all times.

### General Conditions

- Volunteers are required to self-assess their abilities in relation to undertaking physical activities and work within their limits.
- The minimum age for volunteers is 13. Children under 16 must be accompanied by a parent or caregiver.
- Minimum clothing requirements are hat, gloves, closed in shoes.
- A first aid kit must be on site for the duration of any trail work.
- Volunteers must maintain a safe distance from machinery.
- Volunteers must practice safe lifting and manual handling techniques.
- Volunteers are required to bring their own food and drinking water. Volunteers must stay hydrated.
- Sharing of food or water between volunteers is prohibited.

### Tools and Equipment

- Volunteers should only use tools and equipment that they are confident using safely.
- Volunteers must maintain safe distances apart when using tools and equipment.
- If tools and equipment are found to be faulty, they must be placed out of service until repairs can be undertaken.

### Environment and Aboriginal Cultural Heritage

- Volunteers must minimise disturbance to the environment when undertaking trail work activities.
- Volunteers must liaise with the NTCA work coordinator or QPWS staff before removing any vegetation.
- Volunteers must alert the NTCA work coordinator or QPWS staff if they disturb something that may be associated with Aboriginal Cultural Heritage Values.
- Tools and equipment must be cleaned if there is a possibility of spreading invasive weed species between work areas.



## Covid-19 Arrangements

The following arrangements have been developed to manage the risks associated with Covid-19:

- Volunteers who have been overseas since 1 March 2020 or have been in contact with someone with Covid-19 are not permitted to perform trail work activities.
- Volunteers who have been unwell in the previous two weeks are not permitted to perform trail work activities.
- Individual work groups will be restricted to a maximum of two (2) volunteers. That being a work coordinator and volunteer.
- Workers must maintain physical separation of at least 2m while performing trail work activities.
- Workers must bring their own gloves and other PPE.
- Where possible, volunteers should bring their own tools.
- Tools provided by NTCA will be disinfected before and after every session. Disinfection will be undertaken by wetting down the tools with a solution of 10% chlorine.
- Work groups will be assigned a section of trail to work on that will allow physical separation to occur. Where multiple groups are working at the same time, these groups will be geographically separated across the trail network.
- Volunteers must not travel in cars together when on site.
- Unless from the same family, volunteers must not travel together to attend trail work activities.

## Declaration

I have read and understand the conditions outlined in this induction. By signing below, I agree to abide by the conditions of this induction.

Name	Signature
Date	Time