



How to Remit Race Day Licences and Recreation Permits

The MTBA Race Day Licence and Recreation Permit book allows clubs and promoters to sell licences on the day of an event or social ride. For each day licence or permit sold, the White Copy is given to the rider, the Blue Copy is remitted back to MTBA and the Pink Copy stays in the book for the clubs records.

When:

The Club has up to 14 Days after the event or social ride to remit any Race Day Licences or Recreation Permits.

How:

You are welcome to send them into MTBA via mail or scan and email through to info@mtba.org.au.

To remit any sold Day Licences or Recreation Permits, please tear out the Blue Copy/ies and attach them to a [Payment Fee Summary Sheet](#). The Payment Fee Summary Sheet acts as a receipt when remitting any funds to MTBA.

The Race Day Licence and Recreation Permit section is in the In the middle of the Payment Fee Summary Sheet (please see the below screenshot). For any Race Day Licences sold there is a percentage of the day licence that the club keeps.

The percentage of the club share is dependent on the number of Race Day Licences sold. If more than 100 permits are sold in the one event, the club will keep 25% of the first 100 sold, and 40% for any over 100.

No club share applies to Recreation Permits – the full amount must be remitted back to MTBA.

Race Day Licence & Recreation Permits				
Race Day Licence	1-100 sold (per event)	Adult: Qty sold at \$33 Junior: Qty sold at \$20 Rec upgrade: Qty sold at \$15	Total Monies received	Amt to remit to MTBA = TOTAL less 25% Club share
Race Day Licence	101-500 sold (per event)	Adult: Qty sold at \$33 Junior: Qty sold at \$20 Rec upgrade: Qty sold at \$15	Total Monies received	Amt to remit to MTBA = TOTAL less 40% Club share
Adult (19 years & over) – Recreation permit		<i>Full amount of permits to be remitted to MTBA</i>	\$10.00	\$
Junior (3 – 18 years) – Recreation permit			\$7.00	\$
Mass Participation Day Licence Valid for pre-approved events ONLY	200+ riders		\$6.00	\$

Payment:

Payment options include Cheque or Electronic Funds Transfer. You can find these details on the bottom of the Payment Fee Summary Sheet. For your reference, please see the screenshot below.

Payment options	Electronic Funds Transfer Details	EFT Remittance details	Total Payable	\$
Cheque Details Make cheques payable to Mountain Bike Australia	Bank: Commonwealth Bank of Australia Account name: Mountain Bike Australia Ltd BSB: 064475 Account no: 10375364	Date Paid: _____ Amount Paid: _____ Reference: _____	Mountain Bike Australia Ltd ACN 616 027 153 ABN 31 616 027 153	

If you have any questions, please don't hesitate to contact the Member Services Team, we are happy to assist with your inquiry.