

Trail Management Plan



Park Name:

Owner Name:

Operator Name:

Document Details

<i>Name of Project</i>	
<i>Document Number</i>	
<i>Name of Document</i>	Trail Management Plan
<i>Document Revision</i>	0.1
<i>Author</i>	

Document History and Status

<i>Revision</i>	<i>Date</i>	<i>Author</i>	<i>Reviewer</i>	<i>Approver</i>
0.1				

Version History

<i>Revision</i>	<i>Date</i>	<i>Changes from Previous Revisions</i>
0.1		First Revision

Contents

1. The Park	3
2. Governance	3
3. Approvals	3
4. Risk Management	4
5. Asset Management	4
6. Plant and Machinery	4
7. Sustainability	4
8. Inspection and Maintenance	4
9. Visitor Management	5
10. Park Closure	5
11. Event Management	5
12. Emergency Management	5



1. THE PARK

Park Description

Location

Size

Purpose

Use

Patronage

Stage of completion

Land Ownership / Tenure

Park Operator

Agreements / Leases / Contracts

Commercial Framework

Insurance Arrangements

2. GOVERNANCE

Organisational Structure

Roles and Responsibilities

Key stakeholders

Budget

Budget Review Process

3. APPROVALS

Local Government

State Government

Other

4. RISK MANAGEMENT

Risk Management Process

Inductions and Training

5. ASSET MANAGEMENT

Trail Heads

Trails

Trail Difficulty Ratings

Trail Signage

Access Tracks

Car Parks

Signage

Facilities

6. PLANT AND MACHINERY

7. SUSTAINABILITY

Erosion Management

Weed Management

Waste Management

8. INSPECTION AND MAINTENANCE

Routine Inspections

Third Party Audits

Maintenance Plan

Maintenance Resources

Maintenance Records

9. VISITOR MANAGEMENT

Maximum Capacity

Booking Process / System

Code of Conduct

Indemnity Forms

Accident Reporting

10. PARK CLOSURE

Closure Triggers

User Notification

11. EVENT MANAGEMENT

Event Application and Approval Process

12. EMERGENCY MANAGEMENT

Emergency Plan

Emergency Location Posts and Signage